



Meeting Agenda

Date: December 13, 2019 **Time:** 10am-12pm
Meeting Title: December Steering Committee **Location:** County Health Department N. King St. Birch Room,

To call into meeting: 1-515-604-9788 PIN: 723-505

Meeting materials posted on Microsoft Teams

Committee Members	Agency
Katie Wittekind	NAPEBT
Amber Baker	NAPEBT/ FUSD
Jen Moore	FUSD
Ginger Stevens	FUSD
Erika Philpot	County
Meg Miller	County
Maggie Arellano	County
Rebekah Meyer	County
Julie Almond	Vera
Shawna Bowen	Vera

Committee Members	Agency
Rosa M-Logan	CCC
Kim Shaw	CCC
Helena Babiski	CCC
Jeanie Confer	CCRS
Jen Caputo	City
Lynn Hill	NAIPTA
Rhonda Cashman	NAIPTA

Roles

Note Taker	Katie Wittekind
Tech Issues	Amber Baker

Note: Agenda items may change order on the day of the meeting.



Agenda Item	Responsible Person	Purpose
10:00 Intro Activity	Amber Baker	To bring group together and build collaboration among team
10:15 Sub Committee Updates	Amber & Katie	AIFT recap, Marketing, Well Site RFP, Awards Banquet MC/ Keynote
10:55 Phased Approach	Amber Baker	Brief Committee on plan and ask for input for planning phase and coreteam members
11:00 Break		
11:05 Welcoa Recap	Jen Caputo	To review takeaways from the conference and suggestions of NAPBET application
11:25 Kindness Challenge Review	All Agencies	Debrief and Inform Future Improvements
11:30 Vera	Shawna & Julie	To review updates or changes with Vera
11:50 Agency Updates	All Agencies	To update entire committee on current and upcoming agency events
11:50 Task List Review & Up Next Month	Katie Wittekind & Amber Baker	To review tasks for next month and upcoming events & Environmental Support Scholarship
11:55 Upcoming Events	Katie Wittekind	Annual review presentation, Sugar Challenge, Environmental Support

NEXT MEETING DATE: January 24th at 10am, County Health Dept. Birch Room

Task Item	Responsible Person	By When?
Wellness Wheel event flyer is getting created for agencies	Vera-Julie & Shawna	When Possible
Let Amber & Katie Know about facilitation of events or presentations needed at Agency	All Agencies	Monthly