

**NOTICE AND AGENDA FOR MEETING
OF THE NORTHERN ARIZONA PUBLIC EMPLOYEES BENEFIT TRUST**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to board members and the general public that the Northern Arizona Public Employees Benefit Trust will hold a meeting open to the public on **Thursday, September 19, 2019, 9:00 a.m.**, at the Coconino County HR Building – 420 N. San Francisco Street, Bright Angel Room, Flagstaff, AZ 86001. Members of the board may attend in person or by telephone, video or internet conferencing. As indicated in the following agenda, the Northern Arizona Public Employees Benefit Trust may vote to go into executive session, which will not be open to the public, for discussion or consultation for legal advice from its attorney(s) on any item listed in the agenda. The Trust's attorney(s) may appear in person or telephonically.

The call-in number is 928.679.7122.

AGENDA

| | | | Page # |
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| 1. CALL TO ORDER | 9:00 a.m. | S. Anderson | |
| 2. APPROVAL OF AGENDA | 9:00 a.m. | S. Anderson | 2 |
| 3. APPROVAL OF MINUTES: August 22, 2019 | 9:05 a.m. | S. Anderson | 4 |
| 4. ACTION ITEMS | | | |
| A. Discussion and Possible Board Action/Approval on Committee Updates | | | 13 |
| a. Clinic | 9:10 a.m. | B. Kuhn | 14 |
| i. Committee Minutes: NONE | | | |
| ii. Vera Update | 9:10 a.m. | J. Almond | 15 |
| iii. November Retreat | | | |
| b. Finance | | J. Vaness | 35 |
| i. Committee Minutes (September 2019) | | | 36 |
| ii. Budget Procedures | 9:30 a.m. | | 37 |
| iii. July 31, 2019 Interim Financial Statements | 9:35 a.m. | L. Jundt | 43 |
| c. Benefits | 9:45 a.m. | S. Anderson | 48 |
| i. Committee Minutes (August 2019, September 2019) | | | 49 |
| ii. Strategic Priority Update for the Retreat | | | |
| d. Wellness | 10:00 a.m. | K. Wittekind | 54 |
| i. Committee Minutes (August 2019) | | | 55 |
| ii. Annual Wellness Review | 10:05 a.m. | | |
| iii. Strategic Priority Update for the Retreat | 10:10 a.m. | | |
| e. Risk Management | 10:30 a.m. | D. Coughenour | 59 |
| i. Committee Minutes: NONE | | | |
| B. Discussion and Possible Board Action/Approval on Vendor Items | | | 60 |
| a. Segal | | A. Girardo | 61 |
| i. Monthly Medical/Pharmacy Report | 10:35 a.m. | | |
| ii. Compliance and Industry Changes and Trends | 10:50 a.m. | | 62 |
| b. Delta Dental | | | 64 |
| i. Utilization Report | 11:05 a.m. | | 65 |
| c. CVS Caremark | | | 76 |
| i. Utilization; Including Proposed Clinical Programs | 11:20 a.m. | | 77 |
| ii. Approval of 2020 CVS Caremark Pharmacy Formulary | 11:35 a.m. | | |
| C. Discussion and Possible Board Action/Approval on Other Items | | S. Anderson | 102 |
| a. Develop a List of Each Agency's Top Priorities | 11:50 a.m. | | 103 |

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| b. Updates to committee members and meeting schedule on project plan | | | 104 |
| D. Discussion and Possible Board Action/Approval on Meeting Wrap Up Items | | | 105 |
| a. 2019/2020 Meeting Project Plan | 12:15 p.m. | J. Darnall | 106 |
| b. Review of Action Items and the Timeline | 12:20 p.m. | G. Mahoney | 123 |
| E. Special Committee Meeting | 12:30 p.m. | | 124 |
| a. Consider Trust Structure | | | 125 |
| b. RFP or Cooperative Contracts | | | 126 |
| i. Flexible Spending Account | | | |
| ii. Vision Insurance | | | |
| iii. Life Insurance | | | |
| iv. Short & Long-Term Disability | | | |
| v. COBRA Administration | | | |
| vi. Accounting and Board Relations | | | |
| vii. Investment Management | | | |
| viii. Consulting Services | | | |

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| 5. EXECUTIVE SESSION |
| The trustees may vote to discuss any item on the agenda in executive session for consultation for legal advice with the attorney for the Trust, pursuant to A.R.S. 38-431.03 (A)(3). |
| 6. Next Regular Meeting: October 17, 2019 |
| 7. ADJOURNMENT |
| The public is advised that the items on this agenda may be considered in any order and at any time during the meeting. |
| The public is invited to check the agenda, which may be posted up to 24 hours prior to the meeting. This information and a copy of agenda background materials presented to the Northern Arizona Public Employees Benefit Trust (with the exception of materials related to possible executive sessions) may also be obtained through Shannon Anderson at 211 W Aspen Avenue, Flagstaff, AZ, 86001 telephone (928) 213-2084 |
| Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Shannon Anderson at (928) 213-2084. Requests should be made as early as possible to arrange for the accommodation. |
| I, Shannon Anderson, certify that this notice of public meeting prepared pursuant to A.R.S. 38-431.02, was posted on the 18 th day of September, 2019, at 9:00 a.m. |