



Northern Arizona Public Employee Benefit Trust (NAPEBT)
Benefits Committee
Coconino Community College
2800 S Lone Tree Road, Flagstaff 86001
Room 439
August 13, 2019 – 1:00 p.m.

MINUTES

I. Call to Order

II. Roll Call

Shannon Anderson x
Jennifer Caputo x
Jeanie Confer x
Heather Dalmolin
Amy Girardo x
Lynn Hill
Rosa Mendoza-Logan x
Meg Miller
Jennifer Moore x
Erika Philpot
Dietrich Sauer x
Ginger Stevens x
Jami Van Ess x
Maggie Arellano
Kim Aringdale
Brianna Lorents

III. Recommended Protocol for Members and Other Participants Call In

All participants, including staff, should sit at the conference table during the discussion of topics, so they are closer to the microphones. Those present in the room should minimize side conversations and shuffling of paper because the sound is picked up by the microphones and it is more difficult for those on the phone to hear. Please be sure to identify yourself when you begin to speak, so those calling in know who is speaking. The Chair of the meeting should ensure those on the phone have an opportunity to speak.

IV. Approval of Minutes

Ginger moved to approve the minutes from the July 9th meeting. Dietrich seconded. The motion passed.

V. Discussion and Possible Action Items

A. Disability

- a. Reviewed and discussed updates to the draft RFP for disability insurance. Will be due mid-September, to Trust board on January 23, with a start day for 7/1/2020. We will need to provide a combined census, five years of claims experience, and open claims reports. Need to add a special provision for teachers and contract periods.

B. Benefits Guide – Navajo and Spanish versions - Tabled

- a. Does the County need them? None of the other agencies have a need.

C. Review RFPs and start dates and assign procurement – Tabled until after Special Committee discussion

- a. Dental - Expires 6/30/2019
- b. Vision - Expires 6/30/2020

- c. Life Insurance - Expires 6/30/2020
- d. COBRA - Expires 6/30/2020
- e. Rx - Expires 6/30/2021
- f. Medical - Expires 6/30/2022
- g. EAP - Expires 6/30/2023

D. CVS Survey

- a. They are sending out a survey to anyone who has used a pharmacy benefit. Encourage employees to provide feedback. Will be mailed out today.

E. November Retreat

- a. Please go back to your agency to see if there are any changes you would like to see to the benefits package next year. Discuss items to be included in the retreat from a benefits plan or design perspective.

F. Performance Measures in NAPEBT contracts - Tabled

G. Benefit Consultant Procurement - Tabled

- a. Options are to conduct an RFP process (every five years) or extension of cooperative agreement with 1GPA
- b. Currently there is one year remaining on current agreement with Segal.
 - i. There are 3.5 years left on the cooperative agreement with 1GPA (began 12/18). It is currently set up as a \$325/hour rate but there is the flexibility to do a retainer instead. There are a broad range of services to choose from as well (compensation, communications, etc.)
 - 1. Agencies will discuss internally, and we will follow up with Amy on any additional questions.

VI. Reports/Discussion Items

VII. Standing Items

- A. Compliance updates
- B. Training needs
- C. Roundtable

VIII. Pending/Future Items and Agenda Items for Next Meeting

A. Admin Manual

- a. Correct wording directing retirees to enter wellness points in BCBS portal.

IX. Meeting Adjournment

- a. The meeting was adjourned at 2:02 p.m.