



**NAPEBT**

*Serving Those Who Serve the Public*

**NAPEBT Finance Committee  
February 10, 2020**

**Minutes**

1. Review meeting notes from January - **No quorum, informally approved**
2. Monthly Financial Statement Review – **Lori and Garrett presented the December YTD financial statements electronically and Garrett reviewed the dashboard with the committee. The December YTD financial statements show a decrease in net assets of \$2,194 for the first six months of the year and unfavorable to budget by \$341,896.**
3. FY 21 Wellness Budget – **Katie presented budget reduction ideas for discussion. Lauree was comfortable with Katie’s recommendations. Isabella, Megan, and Jami were comfortable with the 20% reduction recommendations except for marketing. The committee supports the 20% recommendations with a larger discussion on marketing and strategic goals and outcomes.**
4. FY 21 NAPEBT Budget – **Quentin shared that there was a meeting last week with BCBS regarding stop loss, but that there are no changes to the budget at this point.**
5. Review purchasing card limits – **Megan is comfortable working internally with Katie to adjust her Procard limits to meet her needs.**
6. Scope of work for the transition of accounting services – **Jami shared the scope of services document and names of vendors. Jami will work with the Finance Committee to review quotes.**
7. US Department of Labor – **Jami shared Final Rule on Perks and Benefits with the committee.**
8. Travel expense reimbursement procedure – **Jami will schedule a meeting with Megan to review the Counties Travel procedure and bring recommendations to the next meeting.**
9. Procedures check-in – **Benefits Committee will gather this information**  
Limits that prohibits an employee from extending voluntary separation to stay on the medical plan.
10. Future Agenda items:  
Project plan
11. Next meeting - **Monday, March 9, 2020**
12. Adjourn – **Adjourned at 11:58 am.**

**Present:**

Jami Van Ess, CCC  
Isabella Zagare, CCC  
Megan Cunningham, Coconino County  
Lauree Battice, NAIPTA  
Quentin Gunn, Segal  
Lori Jundt, Ashton Tiffany  
Garrett Mahoney, Ashton Tiffany

**Not Present:**

Scott Walmer, FUSD  
Rick Tadder, City of Flagstaff  
Ginger Stevens, FUSD  
Jeanie Confer, Accommodation  
Nura Patani, Segal  
Amy Girardo, Segal