



## Meeting Agenda

**Date:** Jan 24, 2020 **Time:** 10am-12pm  
**Meeting Title:** January Steering Committee **Location:** 219 Cherry Ave  
 Second Floor  
 Grand Canyon Rm

**To call into meeting: 1-515-604-9788 PIN: 723-505**

**Meeting materials posted on Microsoft Teams**

Committee Members	Agency
<b>Katie Wittekind</b>	NAPEBT
<b>Amber Baker</b>	NAPEBT/ FUSD
<b>Jen Moore</b>	FUSD
<b>Ginger Stevens</b>	FUSD
<b>Erika Philpot</b>	County
<b>Meg Miller</b>	County
<b>Maggie Arellano</b>	County
<b>Rebekah Meyer</b>	County
<b>Julie Almond</b>	Vera
<b>Shawna Bowen</b>	Vera

Committee Members	Agency
<b>Rosa M-Logan</b>	CCC
<b>Kim Shaw</b>	CCC
<b>Helena Babiski</b>	CCC
<b>Jeanie Confer</b>	CCRSD
<b>Jen Caputo</b>	City
<b>Jason Cook</b>	City
<b>Rhonda Cashman</b>	NAIPTA
<b>Lynn Hill</b>	NAIPTA

### Roles

<b>Note Taker</b>	Jen Caputo
<b>Tech Issues</b>	Katie Wittekind

*Note: Agenda items may change order on the day of the meeting.*



Agenda Item	Responsible Person	Purpose
10:00 Intro Activity	Amber	To bring group together and build collaboration among team
10:15 Sub Committee Updates	Amber	Motivational Inquiry recap, Marketing, Well Site RFP, Awards Banquet *
10:30 Budget	Katie	To review budget and current spending *
10:45 On Demand Challenges	Katie	To review increased function of site for immediate upgrade with increase in cost *
11:00 Break		
11:05 Middle Management Training	Katie	To review a proposal for middle management training *
11:15 Contracted Vendor	Amber	To discuss moving Amber's role to a contracted vendor for more flexibility in scope on wellness projects *
11:35 MOM schedule	Katie	Show agencies the mom schedule and ask for it to be updated.*
11:40 Vera Update	Shawna	To discuss integration, sugar challenge, etc.
11:50 Agency Updates	All Agencies	To update entire committee on current and upcoming agency events. Healthy Hr.
11:55 Task List Review & Up Coming Events	Katie Wittekind & Amber Baker	To review tasks for next month and upcoming event dates (Financial Challenge, Poker Run, Health Fair) & Environmental Support Scholarship

**NEXT MEETING DATE: February 28th Wellness Retreat at Aquaplex**

Task Item	Responsible Person	By When?
Wellness Wheel event flyer is getting created for agencies	Vera-Julie & Shawna	When Possible
Let Amber & Katie Know about facilitation of events or presentations needed at Agency	All Agencies	Monthly

